



Venango County Regional Planning Commission

*Bringing our county's future
into the present.*

Phone: (814) 432-9689
Fax: (814) 432-9679
www.venangocountypa.gov/Planning

1168 Liberty Street
P.O. Box 831
Franklin, PA 16323

Special Board Meeting Minutes January 2025

- I. **CALL TO ORDER** – Special board meeting called to order by Frank Pankratz, at 4:00 PM.
- II. **ROLL CALL** – Those present at the public meeting of the Venango County Regional Planning Commission on 01/02/2025, held in-person at 1174 Elk Street (Courthouse Annex) in Room 100, Franklin PA :

Members Present:

- | | |
|--|---|
| ☒ Frank Pankratz (Chair) | ☒ Jim Miller |
| ☒ Greg Miller (Vice-Chair I) | ☒ John Neidich |
| ☒ Sue Smith (Vice-Chair II) | ☒ Ben Porter |
| ☒ John McClelland (Vice-Chair III) | ☒ Glenn Speer |
| ☒ Larry Baughman | ☒ Megan Weber |
| ☒ Ken Bryan | ☒ Amy Whitehill |
| ☒ Anita Fuchs | ☒ Rod Bedow |
| ☒ Tracy Jamieson | |

Staff Present:

- | |
|--|
| ☐ Hilary Buchanan |
| ☒ Erik Johnson |
| ☐ Joshua Sterling |
| ☒ Alexandria Shreffler |
| ☒ Jenna Dillion |
| ☐ Jason Dillion |

Guests Present (List):

- Kara O'Neil, The Derrick
- Sam Breene, County Commissioner
- Gavin Fish, Explore Venango
- Marianne DiMatteo, Verland Foundation

Quorum Present: ☒ Yes ☐ No

The attendance of 15 board members (of the 15 current appointees) was accounted for by Alexandria Shreffler.

III. PUBLIC COMMENTS ON AGENDA ITEMS

- None.

IV. SUBDIVISIONS AND LAND DEVELOPMENTS - Jenna Dillion gave the report as Land Use Planner.

- a. **Verland Group Home, Cranberry Township** – proposal for the installation of a house, paved access drive, paved parking spaces, and stormwater control measures at 133 Steffee Boulevard in Cranberry Township, Venango County. This development will use RACP funds from the State of Pennsylvania to house five to six individuals from Polk State Center. Water, sewer, and electric utilities are available to the proposed addition. The Board discussed the location of the proposed relocation facility, particularly the initial requirement to select locations within 10 miles of Polk State Center. The subject property is more than 12 miles from Polk State Center. The Board also discussed the tax-exempt status of the non-profit, which would decrease potential tax revenue.
- ✓ Motion to grant conditional approval made by John McClelland, seconded by Glenn Speer. The vote was subject to a roll-call vote:

Frank Pankratz:	☒ Yes	☐ No	Ken Bryan:	☒ Yes	☐ No	Jim Miller:	☒ Yes	☐ No
Greg Miller:	☐ Yes	☒ No	Anita Fuchs:	☒ Yes	☐ No	John Neidich:	☒ Yes	☐ No
Sue Smith:	☒ Yes	☐ No	Tracy Jamieson:	☒ Yes	☐ No	Ben Porter:	☒ Yes	☐ No
John McClelland:	☒ Yes	☐ No	Amy Whitehill:	☒ Yes	☐ No	Glenn Speer:	☒ Yes	☐ No
Larry Baughman:	☒ Yes	☐ No	Rod Bedow:	☐ Yes	☒ No	Megan Weber:	☒ Yes	☐ No

V. SPECIAL PURPOSE MATTERS

- a. **2025 VCRPC Schedule** – The schedule for 2025 was presented to the Board. The meeting days for May and November were shifted to accommodate the Primary and General Election days.
- ✓ Motion to approve made by Sue Smith, seconded by Rod Bedow. All approved.

VI. PUBLIC COMMENT – GENERAL

- None

VII. ADJOURNMENT

- ✓ Motion to adjourn by Ken Bryan, seconded by Jim Miller at 4:35 PM.

Respectfully submitted,

Alexandria Shreffler, Geospatial Analyst